

**Employee Forum Proposal to Restructure Current Committee/  
Create a New Standing Committee within the Bylaws**

Submitted by: Katie Musgrove (Division 5 Delegate)

1. **Name of Previous Committee: Carolina Campus Community Garden Committee**
2. **Name of Restructured Standing Committee: Community Service (CS) Committee**
3. **Purpose:**
  - a. This committee develops and manages the community engagement and public service initiatives of the Employee Forum. This committee, in coordination with members of Carolina Center for Public Service and other campus organizations, will host various community service events throughout the year. This committee will ensure that we as staff of the University of North Carolina at Chapel Hill seek to foster an active and engaged commitment to our University and our wider community.
4. **Structure:**
  - a. The Chair of the CS Committee, along with all other members of the committee, will serve to manage current community service programs/community engagement events for the Employee Forum & the faculty/staff of UNC Chapel Hill, while also seeking opportunities to develop/implement new projects/events.
  - b. Sub-Committees (each will have one chair/point person, also serving as co-chairs of wider committee)
    - i. Sub-Committees Include:
      1. Carolina Blood Drive
      2. Carolina Campus Community Garden
5. **Rationale for Restructure:**
  - a. While our Carolina Campus Community Garden Committee has served as an excellent purpose for UNC's staff, as it's governing body, the Employee Forum should seek to encompass a wider scope of community service and engagement goals for UNC's staff, focusing on numerous long term community events and service projects.
  - b. In creating this new committee, we at the Employee Forum strive to fulfill the University's Mission to "serve North Carolina, the United States, and the world through teaching, research, and public service" and also to "improve society and to help solve the world's greatest problems." As staff of the University of North Carolina at Chapel Hill, it is critical that we as a group seek to foster an active and engaged commitment to our great University and our wider community.
6. **Time Frame:**
  - a. Start Date for newly restructured committee= July 2017 Annual Retreat

## **8. Communication/Sharing of Results:**

- a. In an effort to engage our constituents and inform them of the various community engagement events and public service opportunities, the chair of the CS committee will liaise with representatives from the Communications and Public Relations Committee to list events on each publication of "In Touch".
- b. Also, pursuant to the Employee Forum bylaws, the Community Service Committee will present a report at the Annual Retreat regarding the plans for the committee in the upcoming year.

## **9. Committee Membership**

- a. As determined in the Employee Forum bylaws, delegates must serve on at least one committee. Committee membership will be determined at the Employee Forum annual retreat.