**Community Service Committee Meeting Minutes**

*Wednesday, April 5, 201*7

*11:30 PM - 12:15PM*

*Hitchcock Multipurpose Room, Sonja H. Stone Center*

**I. Welcome/Introductions** [[11:30-11:35]]

**II. Planning for the Employee Forum Habitat for Humanity Event** [[11:35-11:50]]

  -Food at event- Subway provided between shifts so that both groups can participate, coolers are provided on the site to store our waters/sodas

-Contacting Student Stores regarding volunteer swag bag donation

-Emailed volunteers with their assigned shift, instructions on registering with Habitat via VolunteerHub, and will send another email with final details on event (parking, carpooling, arrival time, procedure, etc.)

-Donation for this build (large donation made by Trustee Curtis to cover costs of our build days)

-Otherwise, there is no minimum volunteer donation, but cash or check donations are welcome (bring to build day)

-Checks should be made out to Habitat for Humanity of Orange County (Write Employee Forum in the memo line)

-Waitlist has been established for another build day

-Scheduling another build day:

-Possible Dates: Wed. April 26, Fri. April 28, Fri. May 12

-Landscaping will be done ~August (possible whole day volunteer event with more volunteers allowed on site)

-Thein Oo’s home will be awarded in Fall, 2017

-Meeting in May, 2017 regarding building another home for a deserving UNC Staff Member (see powerpoint for details on home sponsorship)

-~$50,000 fundraising necessary to sponsor whole cost

-Could be sponsored by multiple UNC groups

**III. Community Service Leave Promotion Campaign** [[11:50-12:00]]

-Met with representatives from OHR regarding the creation of a committee to produce a CSL promotional campaign

-Committee will begin meeting at our June CS Committee Meeting

-Stakeholders: OHR Benefits/Leave, OHR Marketing/Communications, UNC Communications, CCPS, & Employee Forum CS Committee

-Will be using UNC Wilmington’s Promotional Campaign as a model

**IV. Update on other business** [[12:00-12:10]]

-Blood Drive Update

-Interest in CCCG Liaison Position?

**V. Questions/Final C*omments***[[12:10-12:15]]